



Hope  
Awaits  
MINISTRIES

## Staff Application Form

Application Date: \_\_\_\_\_

Position: \_\_\_\_\_

### Personal Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Are you 18 years or over? \_\_\_\_\_ Are you male? \_\_\_\_\_  
(we are required to maintain a certain ratio of male staff)

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### Ministry

Hope Awaits Ministries has a statement of faith that is available on our website. Would you be comfortable signing the statement of faith?  yes  no

Staff at Hope Awaits Ministries are responsible for leading bible studies and providing prayer support to clients. Are you comfortable leading these activities?  yes  no

What degree of experience have you had in sharing your faith?  much  some  none

If a client were to ask you to explain "salvation" how would you respond?

---

---

---

---

Briefly explain why you want to be a staff member at Hope Awaits Ministries

---

---

---

---

**Staff Profile and History**

Education Level: \_\_\_\_\_

Have you worked for or volunteered with Hope Awaits Ministries before? \_\_\_\_\_

Please summarize any previous work experience relating to this position

---

---

---

---

Please summarize any previous volunteer work

---

---

---

---

Briefly explain why you are well suited for this position

---

---

---

---

## Emergency Contact Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Do you have any medical conditions about which Hope Awaits Ministries needs to know?

\_\_\_\_\_

## References (one of whom must be your current pastor)

1. Reference Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Nature of Relationship: \_\_\_\_\_ Length of relationship: \_\_\_\_\_

2. Reference Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Nature of Relationship: \_\_\_\_\_ Length of relationship: \_\_\_\_\_

3. Reference Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Nature of Relationship: \_\_\_\_\_ Length of relationship: \_\_\_\_\_

## Release of Information and Declaration of Intent

- ✓ I have reviewed and agree to adhere to the statement of faith, mission statement, and core values of Hope Awaits Ministries as outlined on their website
- ✓ I give permission for Hope Awaits Ministries to obtain personal information from my references as listed
- ✓ I understand that I must submit a criminal record check before beginning my position
- ✓ I understand that there are additional forms that I may need to sign in order to begin working at Hope Awaits Ministries
- ✓ I understand that if my character or morals are deemed to be inappropriate and/or criminal at any time during my employment, Hope Awaits Ministries will be entitled to terminate my employment

without express cause or prior notice regardless of any other oral or written statement by Hope Awaits Ministries prior to, at, or following the date of employment

- ✓ I agree to keep information I encounter, in my role as an employee, confidential
- ✓ If, at any time, I am unable to support the policies, procedures, mission statement, core values, or statement of faith of Hope Awaits Ministries, I will gracefully and quietly resign from my position with the organization. If my supervisors find that I am in conflict with any of the policies, procedures, or doctrines and we are not able to resolve the issue, I will gracefully and quietly agree to resign from my position with the organization

I hereby acknowledge that, to the best of my knowledge, the information contained in this application for employment is true and correct. I understand that misrepresentation or omission of information will result in my disqualification from consideration for employment, or if employed my dismissal for just cause.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Information received is confidential and is being gathered for the purposes of screening future staff. The information gathered here will be used for the purposes of supporting the ministries at Hope Awaits Ministries.

Thank you for your interest in Hope Awaits Ministries. We will contact you if you are selected for an interview.

**Please mail or email to:**

Nicole Millage

Hope Awaits Ministries

390 First Ave E. North Bay, ON. P1B 1K1

[nicolemillage@hopeawaitsministries.com](mailto:nicolemillage@hopeawaitsministries.com)